

Doney Park Water
"A Member-Owned Cooperative"
(Administrative Session)
Minutes
September 29, 2010

Directors Present: Bob Lupo
Larry Davis
Jim Timney
Selden Wasson
Richard Downey

Also Present: Rek Guthery – Operations Supervisor
Tori Stevens - Staff

Members Present: Robin Mosness – 2nd Security Deposit

Absent: Del Porter
Ed Peacock
Bill Linville

The Board of Directors held their regularly scheduled meeting (**Administrative Session**) at the Doney Park Water office at 5290 E Northgate Loop, Flagstaff AZ. Executive Director Bob Lupo called the meeting to order at 5:00 p.m.

The first agenda item was the **approval of the August 2010 Board Meeting Minutes**. Director Lupo reviewed the minutes with the Board, and Director Wasson made a motion to approve the August Board Minutes. Director Davis seconded the motion, all were in favor, and the motion to approve was passed.

Next on the agenda was **communication from members**.

Robin Mosness – presented her request to the Board to waive the second security deposit that was added to her account. She was not aware of the consequences for paying late. The Board informed her that they understand her position, however the tariffs must be upheld and applied fairly to all. Director Lupo will make a recommendation to the General Manager that she be allowed to pay the security deposit over 4 months time.

Janel Wilcox – was absent from the meeting. The Board reviewed her case and feels we are within the tariffs to charge the disputed service charges. She has had two opportunities to attend and has cancelled both times. They regret that she could not be present to make her case and ruled that the charges will stand. A letter will be sent to inform the member.

The next agenda item was **Del Porter's Resignation**. The Board reviewed the resignation letter and accepted it. They also discussed the sadness of his passing. Director Lupo suggested they make a \$100.00 donation to Hospice from DPW. Director Timney made the motion, Director Wasson seconded the motion, and the motion to approve was passed.

In light of Del's passing a new Secretary was appointed. Director Wasson volunteered for the position. Director Davis made the motion, Director Timney seconded, all were in favor and the motion was passed.

The next agenda item was ***Meter Installation Costs and Service Charges***. The Board reviewed and discussed the report and was pleased to know this was one of the final steps before submission of the rate increase.

Next, the Board reviewed the ***Operations Report, Office Report, Safety Report, Contractors List, and New Member List***. Director Timney made a motion to approve, Director Davis seconded the motion, all were in favor, and the motion was passed

The final agenda item was ***approval of the August 2010 Financials***. The Board reviewed the information on the check register and financial statements. Director Wasson made a motion to approve the check register and financials, Director Timney seconded the motion, all were in favor, and the motion to approve was passed.

Director Downey made a motion to adjourn, Director Wasson seconded the motion, all were in favor, and the motion was passed. The meeting adjourned at 6:23 p.m.

Secretary

Date