

Doney Park Water  
"A Member-Owned Cooperative"  
**Regular Meeting Minutes**  
**April 27, 2022**

Directors Present: Jim Timney  
Dennis Peat  
Brittany Lehman  
Eugene Sullivan  
Selden Wasson

Also Present: Marc Twidwell - General Manager  
Julia Power – Administrative Staff  
Ed Peacock – DPW Member

The Board of Directors held a rescheduled regular Board Meeting at the Doney Park Water office at 5290 E Northgate Loop. The regular meeting had been postponed due to the Tunnel Fire. Director Timney called the meeting to order at 9:05a.m.

The first agenda item was **Roll Call of Directors / Affirmation of Quorum** – Director's present affirmed a quorum.

Next on the agenda was **Call to the Public** – Member Ed Peacock was in attendance to observe the meeting.

The Board reviewed the **Consent Agenda** –

**a. Approval of the April 2022 Board Meeting Minutes and Financials** - All Directors present reviewed the April 2022 Board Meeting Minutes and Financials. The board agreed with the GM that the March minutes should be amended under the Managers report, part b, to name the City of Flagstaff as the second party in the Supplemental Water Supply Agreement. Director Lehman made a motion to approve all items on the consent agenda, Director Peat seconded the motion, all were in favor, and the motion passed.

Next on the agenda was the **Current Events, Reports and Correspondence**.

**a. Financial Committee Report** - Director Lehman requested an updated accounting procedure manual, with pictures and detailed explanations on the daily accounting tasks. Marc will have Tammi update the accounting procedure manual.

**b. Manager's Report** – All Directors present reviewed the Manager's Report.

- **2021 Audit** - Loren Cunningham presented the audit report to the Finance Committee on April 14. Marc (*DPW General Manager*) presented a draft copy of the report to the board. Loren Cunningham has also filed the 2021, IRS 990 return.
- **Revised Lead and Copper Rule** – The GM discussed the changes to the Lead and Copper Rule that were finalized by the EPA under Executive Order 13990. The new rule includes increased sampling, corrosion control studies, lead service line inventory, and possible service line replacement. Lead, as loosely defined by the new rule may include brass fittings produced before 2010 and galvanized pipe from the main line to the house foundation and could require replacement at the water systems expense. The GM will be inquiring about funding options to help offset the cost of the new rule.

**c. Office Report** - All Directors present reviewed the Office Report.

**d. Operations Report** – All Directors present reviewed the Operations Report.

The next agenda item was **New Business/Action Items** –

- The Board approved the annual Board Meeting to be available on Zoom, at the Summit Fire Station on Koch Field Road on Wednesday, June 1<sup>st</sup> @6:30pm.

- The board discussed how to assist members that had lost their homes in the Tunnel Fire and agreed to the following:
  1. DPW will forgive April billing statements for the 30 members that lost their primary structures.
  2. A monthly minimum will not be charged or prorated for the 30 members that lost their primary structures and are **NOT Using Water**. The status of these 30 accounts will be reassessed in one year.
  3. If a temporary structure is placed on the property and water use resumes, the monthly minimum and charges for usage will resume as normal.
  4. DPW will install backflow devices for the properties that use a temporary structure and have a possible backflow hazard such as an RV or camp trailer.
  5. DPW will assist with stopping leaks in the destroyed structures so water service can resume if needed.

**Directors Comments** - Director Peat was following up on DPW's disaster plan in case the electrical grid is compromised, and we are unable to pump water to our members. Marc (*DPW General Manager*) is putting together some options on how this would be managed as a business, and obtaining generator sizing, fuel storage requirements and cost estimates.

Director Lehman made a motion to adjourn, Director Peat seconded the motion, all were in favor, and the motion was passed. The meeting adjourned at 11:53 a.m.

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Secretary

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Date