

Doney Park Water
“A Member-Owned Cooperative”
Regular Meeting Minutes
December 20, 2023

Directors Present: Ed Peacock
Dennis Peat
Eugene Sullivan
Selden Wasson (zoom)

Also Present: Marc Twidwell – General Manager
Missy Oates – C/S Billing Supervisor

Directors Absent: Brittany Lehman

The Board of Directors held a regular Board Meeting at the Doney Park Water office at 5290 E. Northgate Loop, Flagstaff, Arizona. President Peacock called the meeting to order at 9:00AM.

The first agenda item was **Roll Call of Directors / Affirmation of Quorum** – Director’s present affirmed a quorum.

Next on the agenda was **Call to the Public:**

1. **Andres Palma 5785 Leupp Rd.** In attendance to discuss a leak he had and wanted DPW to forgive some of the bill. The board explained that we can offer a payment arrangement, but we are unable to forgive any of his bill.

2. **Alejandro Lopez 7350 Kavanagh Way.** In attendance to discuss the fence he is erecting over the mainline. It discussed the complications of leaving the fence in place. The board said they would look at the documentation and blue stake information and someone would get back with him with a resolution.

Next the Board reviewed the **Consent Agenda** (*Board must approve*)

- **Approval of the Board Meeting Minutes for November 2023.**
- **Approval of November 2023 Financial Reports**

- All Directors present reviewed the Board Meeting Minutes for November 2023
- All Directors present reviewed the Financial Reports for November 2023 while Accountant Tammi Linville was in attendance to clarify and answer questions on the financials.

- Director Peat made a motion to approve all items on the Consent Agenda, Director Wasson seconded the motion, all were in favor, and the motion passed.

Next on the agenda was the **Current Events, Reports and Correspondence.**

- **Manager’s Report** – GM Twidwell briefly spoke on each point of the managers’ Report.
- **Office Report** – All Directors present reviewed the Office Report, no comments.

- **Operations Report** – All Directors present reviewed the Operations Report.

Next on the agenda was **New Business/Action Items:** *(Board must approve)*

- Review and approval of the 2024 Budget.
 - Director Wasson made a motion to approve the 2024 Budget, Director Peacock seconded the motion, all were in favor, and the motion passed.

- B Atricle III to change the attorney name to current Attorney.
 - Director Peak made a motion to approve the change, Director Wasson seconded the motion, all were in favor, and the motion passed.

- Director Peat reviewed more information on active shooter instructions. He has forwarded a training video to Marc Twidwell and discussed training on “stop the bleed” and the locks for the doors. Information wallet cards were passed out, discussed having a larger sign posted in offices for reference. Marc discussed that we will be getting a new front door as well.

The last agenda item is **Director Comments** – No specific additional comments.

Director Peat made a motion to adjourn at 12:15 pm, Director Peacock seconded the motion, all were in favor, and the motion passed.

Secretary

Date