## Doney Park Water "A Member-Owned Cooperative" Regular Meeting Minutes February 15, 2023

Directors Present: Brittany Lehman Also Present: Marc Twidwell – General Manager

Eugene Sullivan Trish O'Reilly – Administrative Staff

Selden Wasson Rita Sullivan – Member

Remote: Dennis Peat Absent: Jim Timney

The Board of Directors held a regular Board Meeting at the Doney Park Water office at 5290 E. Northgate Loop. GM Marc Twidwell called the meeting to order at 9:16AM.

The first agenda item was **Roll Call of Directors / Affirmation of Quorum** – Director's present affirmed a quorum.

Next on the agenda was Call to the Public -

• Rita Sullivan was in attendance to observe the meeting. She offered advice regarding diversification of assets and investments during discussion of financials.

The Board reviewed the **Consent Agenda** – **Approval of the January 2023 Board Meeting Minutes and January 2023 Financial Reports** 

- a. All Directors present reviewed the January 2023 Board Minutes. No comments.
- **b.** All Directors present reviewed the January 2023 Financial Reports. GM Twidwell presented the revised financials for 2022, which removed \$15,000 in accrued expenses that had been previously budgeted for auditing.
- **c.** Director Wasson made a motion to approve all items on the consent agenda, Director Lehman seconded the motion, all were in favor, and the motion passed at 9:53AM.

Next on the agenda was the Current Events, Reports and Correspondence.

- a. Manager's Report All Directors present reviewed the Manager's Report. Items reviewed in the Managers Report included discussion of investing money in higher yield accounts at Ally Bank. No decision was made; all agreed to wait until full membership present in March.
- **b. Office Report** All Directors present reviewed the Office Report, no comments.
- **c. Operations Report** All Directors present reviewed the Operations Report, no comments.
  - i. **Preventive Maintenance Activity** Ongoing flushing of water mains: rigorous flushing of dead-end lines was done throughout the system.
  - ii. Ongoing distribution operation activity
    - Koch Booster site Booster #2 pump has been taken down, rebuilt and put back into service.

- Koch Booster spring site prep The control valve and pilot system were taken offline, cleaned and has been put back online.
- **Timberline booster station** Booster pump #2 motor starter has been replaced due to failure. The booster pump is now back online.
- Gunman Water main upgrade CD&E Engineering has provided easement drawings for DPW review. Will start on final and rest of loop after we secure easements.
- **SRII meter replacement** 37 IPERL meters have been installed this month out of 680 SRIIs that are left (some are well under one million gallons).
- MTV II Well site The new mag meter has been installed and is now online. No moving parts, runs on magnetic field based on velocity of water.

## Next on the agenda was **New Business/Action Items** –

- a. Discussion of Annual Board Meeting. All agreed that it will be held on Wednesday, June 7<sup>th</sup>, 2023, at 6:30PM at Summit Fire Station on Koch Field Road and will include the option for members to participate remotely via Zoom. DPW Office will confirm the location reservation and their A/V capabilities.
- b. April 11, 2023 is the deadline for:
  - a. Board member incumbents to notify the Secretary in writing of intent to seek re-election.
  - b. Members to present their nominating petitions to the Secretary.
- c. 2022 Financial and operations overview will take place next month when full Board present.

## The last agenda item is **Director Comments** –

GM Twidwell said that discussions in March meeting will include explanation of lead and copper rule revisions by EPA (due date October 2024). No other comments.

Director Wasson made a motion to adjourn at 10:56AM, Director Lehman seconded the motion, all were in favor, and the motion was passed.