

Doney Park Water
"A Member-Owned Cooperative"
Regular Meeting Minutes
January 19, 2022

Directors Present: Jim Timney (Zoom)
Dennis Peat (Zoom)
Selden Wasson
Brittany Lehman

Also Present: Marc Twidwell - General Manager
Julia Power – Administrative Staff

Absent: Eugene Sullivan

The Board of Directors held their regularly scheduled Board Meeting at the Doney Park Water office at 5290 E Northgate Loop. Director Wasson called the meeting to order at 9:08 a.m.

The first agenda item was **Roll Call of Directors / Affirmation of Quorum** – Director's present affirmed a quorum.

Next on the agenda was **Call to the Public** –

- a. Kay McConagha (Financial Consultant) introduced herself to the Board. She is offering to volunteer for the Financial Committee.

The Board reviewed the **Consent Agenda** –

- a. **Approval of the December 2021 Board Meeting Minutes and Financials** - All Directors present reviewed the December 2021 Board Meeting Minutes and Financials. Director Lehman made a motion to approve, Director Timney seconded the motion, all were in favor, and the motion passed.

Next on the agenda was the **Current Events, Reports and Correspondence**.

- a. **Manager's Report** – All Directors present reviewed the Manager's Report.

- a. **Koch Field Well Repair** – The new pump was delivered January 14. Marc is working with Weber Water Resources to schedule the removal of debris seen in the inspection video and set the new pump. This is tentatively scheduled for February 7-9.

- b. **Wholesale Water Agreement** – Marc is in contact with the engineer for the City of Flagstaff concerning water service to the Cinder Lake Landfill. A wholesale water agreement has been sent to Bill Sullivan for his review. Mr. Sullivan explained the following:

- a. Since the landfill is within our certificated area, they have a right to service. Due to the demand this service will put on the system we can require that the system be upgraded to support the demand at their expense.
- b. If they choose not to upgrade the system, we can offer them an emergency water agreement. The Wholesale Water Agreements we currently have were written because we are serving water outside our certificated area.
- c. Mr. Sullivan is drafting an emergency water agreement, and this is what the city is interested in. Language in the agreement will include that DPW be supplied usage and testing data for any well the city drills in our certificated area and that the city agrees to allow DPW to have an emergency water service from any transmission line the city may build through our certificated area in the future.
- d. Marc will send a letter of concern to The Department of Water Resources regarding a well site at Cinder Lake landfill.

- c. **Statutory Agent** – The statutory agent for DPW has changed. The new agent is Arizona Legal Document Services, LLC, 1837 S. Mesa Dr. C100 Mesa, AZ 85210.

- b. **Office Report** - All Directors present reviewed the Office Report.

- c. **Operations Report** – All Directors present reviewed the Operations Report.

The next agenda item was **New Business/Action Items –**

- a.** The Board motioned to create a Financial Committee that will assemble on a monthly schedule (1 week before the monthly Board Meeting). The Committee will review DPW finances, Operation Finances, and audit DPW accounting. It will consist of Director Lehman and Director Peat. Director Timney made a motion to approve, Director Lehman seconded the motion, all were in favor, and the motion passed.
- d.** The Board reviewed the Line Extension Agreement between Doney Park Water and Lee Carr/Walley Baird for the Walnut Creek Subdivision.

The last agenda item was **Director Comments –**

- a.** Director Peat had concerns about the 2nd Development Fee. He wants to make sure DPW is communicating/informing the members about this tariff. If directed, DPW can add a comment regarding the 2nd Development Fee to the monthly billing statements.

Director Lehman made a motion to adjourn, Director Timney seconded the motion, all were in favor, and the motion was passed. The meeting adjourned at 11:01 a.m.