

Doney Park Water

“A Member-Owned Cooperative”

Annual Meeting Minutes

Wednesday, June 7, 2023 @ 6:30 p.m.

The Board of Directors held their annual meeting of members at Summit Fire District, Station 32 at 8905 Koch Field Road, Flagstaff, AZ 86004.

Directors Present: Jim Timney, Selden Wasson, Dennis Peat, Brittany Lehman

Staff Present: Marc Twidwell, Trish O'Reilly

Staff Attending via Zoom: Missy Oates

Total in attendance: 13

Call to Order:

- Director Timney called the annual meeting to order at **6:37 p.m.**

Report on the Affairs of DPW:

- **Operations** – Doney Park Water system statistics and a map of the Certificated service area were presented. Total service connections, metered, and pumped water, and unmetered losses were presented and discussed. Reviewed work done in response to burn scar flooding last year due to Tunnel Fire and Pipeline Fire. Reviewed information regarding PFAs and how Arizona Department of Environmental Quality (ADEQ) tested all wells in the Doney Park Water system in 2021 and found no detectable PFAS concentrations. Explained the EPA revised Lead and Copper rules.
- **Financial** – The statement of revenue and expenses, balance sheet, and the budgets for fiscal year 2022 and 2023 were presented and explained.
- **Capital Projects** – Capital improvement projects and expenditures for 2022 were presented. The Capital budget and projects for 2023 were discussed.

Communication from members:

The Board of Directors and General Manager answered many questions raised by the members present.

1. **How is DPW responsible for detecting lead in water lines on member's private property?**

Doney Park Water has no known lead or copper lines from main line to the meter. New EPA regulations require DPW to complete a lead service line inventory by October 2024, which includes the members' service line from the meter to the house (which is normally not under DPW's purview since not installed by DPW). Therefore, DPW will be enlisting member's help in identifying what kind of lines are on member's property. DPW will not be responsible for replacing those lines, but DPW will have to assist members in finding funding to replace homeowner's lines.

2. **RE: Flooding damage from burn scars – what is DPW doing to mitigate against future problems?**

GM Twidwell explained how DPW is working with the County to deepen lines to prevent damage.

3. **RE: Alpine tank relining – asked if the first company stood behind their work?**

Director Timney explained that no, but that lawyer recommended against suing because too costly. GM Twidwell explained how the problem with their work was their lack of preparing the surface properly, so the next contractor will have much more specific requirements built in to contract.

4. What is the expected number of new builds in DPW's certificated area?

GM Twidwell said that the estimate is 4,500 provided there are not many lots split up.

5. What is DPW's position on 2nd Dwellings in light of the County's one acre minimum parcel size?

DPW continues to only allow one meter per parcel and continues to assess the \$2,000 development fee, as detailed in Tariff 10, to all second dwellings.

Submission of Ballots:

- The deadline for proxy ballots to be returned was the day before the Annual Meeting (6/6/2023).
- Ballots may be cast in person by members present at the Annual Meeting.
- The total number of members as of our record date printed on April 3, 2023, was 3,626.
- The Inspectors of Election confirmed a 5% quorum was more than met, actually 10% of membership voted. DPW received ballots from 361 members of record. 59% were paper ballots and 41% were submitted via online voting.
- Selden Wasson was re-elected with 288 votes.
- Ed Peacock was elected with 332 votes.

Ratification:

The actions of the Board of Directors was ratified by a show of hands from a majority of the members present.

Closing statements:

Director Timney informed fellow directors, staff, and members present that his term has ended and thanked all members in attendance for joining the meeting.

Director Lehman commented that DPW's team is doing a great job.

Director Wasson commented on what a good decision it was for the Board to have approved the capital investment a few years ago to go to radio reads and how it has saved on costs.

Director Peat commented about how Director Timney was the Board's "rock" and how it will be a loss with him leaving. He also complimented the Board on the hiring of GM Twidwell because he's done such a great job managing DPW.

GM Twidwell commented how employee retention was key to success. He also mentioned how the new online voting process was very successful this year.

Director-elect Peacock commented how his focus will be on improving infrastructure to keep up with growth. He wants to go through all of the old data and videos to better understand and monitor water usage and rates of consumption. He will use his background in hydrology to enhance operations.

Director Timney closed out comments by reminiscing positively about his time on the Board and how grateful he was to be a part of DPW.

Adjournment:

Director Timney made a motion to adjourn, Director Lehman seconded the motion, all were in favor, and the motion was passed. The meeting adjourned at 7:39 p.m.