

Doney Park Water
"A Member-Owned Cooperative"
Regular Meeting Minutes
March 16, 2022

Directors Present: Jim Timney
Dennis Peat
Brittany Lehman
Eugene Sullivan

Also Present: Marc Twidwell - General Manager
Missy Oates – Administrative Staff

Absent: Selden Wasson

The Board of Directors held their regularly scheduled Board Meeting at the Doney Park Water office at 5290 E Northgate Loop. Director Timney called the meeting to order at 9:10 a.m.

The first agenda item was **Roll Call of Directors / Affirmation of Quorum** – Director's present affirmed a quorum.

Next on the agenda was **Call to the Public** – No attendees

The Board reviewed the **Consent Agenda** –

- a. **Approval of the February 2022 Board Meeting Minutes and Financials** - All Directors present reviewed the February 2022 Board Meeting Minutes and Financials. Director Peat made a motion to approve, Director Sullivan seconded the motion, all were in favor, and the motion passed.

Next on the agenda was the **Current Events, Reports and Correspondence**.

- a. **Financial Committee Report - Per** Director Lehman, there are some items that need to be addressed and restructured. It was agreed upon by the GM and the Board that the DPW Audit will be presented to the Financial Committee on April 14th during the regularly scheduled Finance Committee meeting and request that the DPW Accountant be in attendance during this meeting.
- b. **Manager's Report** – All Directors present reviewed the Manager's Report.
 - a. **Koch Field Well Repair** – Well repair is complete.
 - b. **Wholesale Water Agreement between DPW and City of Flagstaff** – Attorney has finished the supplemental water supply agreement draft. Still waiting to hear from Az Dept of water resources about aquifer protection regarding the new well.
 - c. **Walnut Creek Subdivision** – USFS have agreed to allow DPW to amend our current permit to allow the upgrade of the Leupp waterline to move forward. It may be some time before construction will begin.
 - d. **Group Health Insurance and Medicare** – Marc and the accountant has met with our health insurance broker on how to handle HSA and Insurance for employees turning 65.
- c. **Office Report** - All Directors present reviewed the Office Report.
- d. **Operations Report** – All Directors present reviewed the Operations Report.

The next agenda item was **New Business/Action Items** – The board discussed and agreed upon the location and time of the annual board meeting for 2022. First choice of location is the Fire Department, second choice is Cromer school and last choice is the DPW office. The time for the annual meeting was agreed upon for 6:30pm. Informed Director Lehman that if she is running for office to please submit in writing to the GM of this and provide a bio as well for our ballot. This needs to be complete by April 1, 2022. Board has directed that employees of DPW will act as the inspectors of election. Record date is confirmed as April 1st, 2022. The supplemental water supply agreement was discussed and signed.

- e. **Directors Comments - Director Peat** wanted to discuss what DPW's disaster plan is or will be in the case our electrical grid is compromised and we are unable to pump water to our members. The board discussed different options, etc. and Marc, General Manager will put some options together on how this would be managed as a business.

Director Lehman made a motion to adjourn, Director Sullivan seconded the motion, all were in favor, and the motion was passed. The meeting adjourned at 11:10 a.m. The board went into Executive Session.