

Doney Park Water
"A Member-Owned Cooperative"
Regular Meeting Minutes
May 18, 2022

Directors Present: Jim Timney
Dennis Peat
Eugene Sullivan
Selden Wasson

Also Present: Marc Twidwell - General Manager
Leslie A Hoffman – Administrative Staff
Ed Peacock – DPW Member

Absent: Brittany Lehman

The Board of Directors held a regular Board Meeting at the Doney Park Water office at 5290 E Northgate Loop. Director Timney called the meeting to order at 9:03a.m.

The first agenda item was **Roll Call of Directors / Affirmation of Quorum** – Director's present affirmed a quorum.

Next on the agenda was **Call to the Public** – Member Ed Peacock was in attendance to observe the meeting.

The Board reviewed the **Consent Agenda** –

a. Approval of the April 2022 Board Meeting Minutes and Financials - All Directors present reviewed the April 2022 Board Meeting Minutes and Financials. Director Wasson made a motion to approve all items on the consent agenda, Director Sullivan seconded the motion, all were in favor, and the motion passed.

Next on the agenda was the **Current Events, Reports and Correspondence**.

a. Manager's Report – All Directors present reviewed the Manager's Report.

- **Revised Lead and Copper Rule** –Update-The GM will be inquiring about funding options to help offset the cost of the new rule.
- **Tunnel Fire Billing** – Members with homes destroyed by the fire have had their April water bill forgiven. Minimum charges have been suspended for those members no longer using water on their parcel. The USFS has been billed for water used for firefighting efforts.
- **Walnut Creek Meadows** – A conditional notice to proceed with construction on the private parcel has been given by DPW.
- **APS Peak Solutions Program** – DPW has partnered with APS for the program and expects even greater savings than last year.
- **DPW Paperless Service Orders** – Service orders are now paperless and accessible remotely by the field staff.

b. Office Report - All Directors present reviewed the Office Report.

c. Operations Report – All Directors present reviewed the Operations Report.

- **Maintenance** – Air relief valves, meter vaults, and blow off valve maintenance is ongoing.

d. The next agenda item was **New Business/Action Items –**

- The GM explained that DPW policies were being developed. Many verbal policies have existed that need to be formalized in writing and accessible to staff. A new account credit policy was discussed. This policy has been generated to reduce the financial liability of DPW. There are 16 accounts with over \$400 credit and DPW is carrying over \$32k in liabilities from account credits. Letters will be sent to these members stating that the policy has been implemented and further payments to accounts with a credit greater than \$400 will not be accepted. Director Wasson made a motion to approve the policy, Director Sullivan seconded the motion, all were in favor and the motion passed.
- New policy regarding the requirement of a septic and building permit being required for new water service was discussed. The GM will investigate and consult Bill Sullivan before reporting at the June meeting.

Directors Comments - Dennis Peat wanted to make a point that he is against accepting grants and/or monies from the federal government.

Director Peat made a motion to adjourn, Director Sullivan seconded the motion, all were in favor, and the motion was passed. The meeting adjourned at 11:45 a.m.